



CotY 2017

(Contractor of the Year)

Entry deadline: Monday, October 2, 2017 – 5 p.m.

Register on-line at:

<http://www.trustnari.org/industry-professionals/contractor-of-the-year-coty-awards/>

You will submit your entry via an e-mail link which will be sent to you upon registration.

Questions: (614) 895-3080

This program mirrors the National NARI CotY Awards Program. However, you will need to confirm \$ categories and consider areas that local struck through. This paperwork may be used to enter the Regional/National Awards program on-line.
For complete National entry instructions visit www.nari.org.

The Judging Process

Winners are selected by an impartial panel of judges who are experts from within the industry. The evaluation process is done without revealing company names. A CotY Award Winner is an entry that demonstrates remodeling excellence. Entries are judged on functionality, problem solving, aesthetics, craftsmanship, innovation, degree of difficulty and entry presentation. The judging criteria may be modified as needed.

NARI CotY Awards Sample Judges Score Sheet

Points should be assigned 1 to 10 – with 10 being the best and most positive score to be given. Please include comments whenever possible.

All Categories

Points 1-10

1. To what degree were the expressed needs of the client met?

Did the entry describe the client's needs and desires?
Did the contractor show that those needs were met?

_____ S _____

2. To what degree does the project enhance the existing structures functionally?

Do the room's new floor plans function well?
Is the counter space or work area adequate to perform necessary tasks?
Is there good traffic flow?
Is safety addressed adequately?
Are the materials functional?
Is lighting addressed – both general & task?

_____ A _____

M

P

3. To what degree does the project enhance the existing structure aesthetically?

Keep in mind the following design criteria:
Line & rhythm, continuity & repetition, texture, color & contrast,
Symmetry & balance, emphasis

_____ L _____

E

4. Is there evidence of superior craftsmanship?

Moldings, woodwork, stairs, cabinetry, countertops, tile, glass,
Marble, metal, stone, masonry, other _____.

5. Were innovative uses of material and/or methods of construction used in the project?

Are innovative uses evident, or were any described and noted?

6. Did the contractor overcome difficult obstacles?

Were difficult obstacles encountered as described by the contractor and overcome in a creative way?

Total Points (max 60)

Residential Historic Renovation/Restoration Category

7. Were original uses of materials duplicated in the project?

8. Were methods of application used to improve or enhance the original style of the structure?

Additional points for this category (max 20)

Grand total all points (max 80)

2017 CotY Awards Categories

Please review these category descriptions carefully.

1. **Residential Kitchen Under \$40,000**

Best residential kitchen remodel with a total project cost* of under \$40,000. Only interior photos may be used.

2. **Residential Kitchen \$40,000 to \$80,000**

Best residential kitchen remodel with a total project cost* of \$40,000 to \$80,000. Only interior photos may be used.

3. **Residential Kitchen \$80,001 to \$120,000**

Best residential kitchen remodel with a total project cost* of \$80,001 to \$120,000. Only interior photos may be used.

4. **Residential Kitchen Over \$120,000**

Best residential kitchen remodel with a total project cost* of over \$120,000. Use only interior photos.

5. **Residential Bath Under \$30,000**

Best residential bath remodel with a total project cost* under \$30,000. ~~Bathroom projects that include remodeling of any other adjacent space such as a closet, dressing area, or make-up room, etc., should be entered into a Residential Interior category.~~ Only interior photos may be used.

6. **Residential Bath \$30,000 to \$60,000**

Best residential bath remodel with a total project cost* of \$30,000 to \$60,000. ~~Bathroom projects that include remodeling of any other adjacent space such as a closet, dressing area, or make-up room, etc., should be entered into a Residential Interior category.~~ Only interior photos may be used.

7. **Residential Bath Over \$60,000**

Best residential bath remodel with a total project cost* over \$60,000. ~~Bathroom projects that include remodeling of any other adjacent space such as a closet, dressing area, or make-up room, etc., should be entered into a Residential Interior category.~~ Only interior photos may be used.

8. **Residential Interior Under \$100,000**

Best residential interior remodel with a project cost* under \$100,000. Includes, but is not limited to, such projects as family or recreation room remodeling, home theater or media rooms, wine rooms, attic conversions, etc. Work must be done within the existing walls of a residential structure. This category does not include room additions or basements. Only interior photos may be used.

9. **Residential Interior \$100,000 and Over**

Best residential interior remodel with a project cost* of \$100,000 and over. Only interior photos may be used. Refer to Category 8 description.

10. **Residential Interior Element**

This category represents one special interior element of a project. It includes, but is not limited to projects such as railings and columns; brick, stone and masonry work; tiling; air conditioning and heating; fireplaces; vestibules; insulation; kitchen hoods; glass block; wall finishes such as plaster; flooring; best use of lighting or lighting control systems, or home automation. Work must have been done to the interior of an existing residential structure, and only interior photos may be used. The residential interior element must be specified in the entry materials and in the descriptive text in order to qualify. This element cannot be included in any other entry.

11. **Residential Addition Under \$100,000**

Best residential addition with a project cost* under \$100,000. Includes, but is not limited to, additions, add-a-levels, or attic build-outs, which increases livable space of the existing home. The project is limited to one addition per structure. Interior and exterior photos may be used.

12. **Residential Addition \$100,000 to \$250,000**

Best residential addition with a total project cost* of \$100,000 to \$250,000. Refer to category 11 description.

13. **Residential Addition Over \$250,000**

Best residential addition with a project cost* over \$250,000. Refer to category 11 description.

14. **Residential Exterior Under \$150,000**

Best exterior project with a cost* under \$150,000. Includes, but is not limited to, alterations to the exterior of a residential building such as porticos, porches, glass or screen enclosures or greenhouse rooms (unconditioned spaces), windows, dormers, and exterior resurfacings like siding, stucco, etc. which enhances the overall appearance of the exterior. Exterior photos may be used, and interior photos of attached unconditioned spaces may also be used.

15. **Residential Exterior \$150,000 and Over**

Best exterior project with a cost* of \$150,000 and over. Refer to category 14 description.

16. **Residential Detached Structure**

Structures such as garages, pool houses, studios, guesthouses, sheds, gazebos, pavilions, etc., remodeled or added to an existing residential property. Interior and exterior photos may be used

17. **Entire House Under \$250,000**

A project, with a cost* under \$250,000, that remodeled or renovated a substantial portion of the entire residential house, inside and outside, or where multiple additions and/or style changes in footprint or elevation have been made in more than one location. The entry

must include a description of the portions of the existing structure that were incorporated into the finished project. Pictures and plans submitted with the entry must highlight those portions of the home retained in the new design.

18. Entire House \$250,000 to \$500,000

Refer to category 17 description.

19. Entire House \$500,001 to \$1,000,000

Refer to category 17 description.

20. Entire House Over \$1,000,000

Refer to category 17 description.

21. Residential Historical Renovation/Restoration

The renovation/restoration of the interior and/or exterior of a residential structure, or addition to a residential structure, originally built at least 75 years ago. Any and all changes are to have closely matched architectural style and building type. Any and all products used are to be of a material authentic in style to the area in which the building was originally built, paying special attention to period trim detail and period coloring. Restoration of missing historic features and added structures are to respect the essential historic character and architectural style of original building design.

22. Commercial Interior

Remodeling performed within the existing walls of a previously occupied commercial space. Clearly define the type of client and the client's needs in the project description. Only interior photos may be used.

23. Commercial Exterior

Remodeling performed on the exterior of an existing commercial structure. Clearly define the type of client and the client's needs in the project description. Only exterior photos may be used.

24. Commercial Specialty

Includes, but is not limited to, such projects or operations as cosmetic facelift; siding, roofing, insulation; window, door; railing, columns, brick, stone, masonry work; tiling; solar panels; air conditioning, heating; gutters and leaders, etc. Work must have been done to an existing commercial structure. Landscape/Outdoor Living projects done for a non-residential project, whether or not an existing structure exists, may also be submitted in this category. Clearly define the type of client and the client's needs in the project description. The commercial specialty must be included on your entry form and in the descriptive text to qualify.

25. Residential Landscape Design/Outdoor Living Under \$60,000

Best landscape design/outdoor living project with a cost* under \$60,000. Includes, but is not limited to, landscaping, driveways, pathways, patios, outdoor kitchens, decks, terraces, pools, spas, etc. Work is not exclusive to existing structures. Only exterior photos may be used.

26. Residential Landscape Design/Outdoor Living \$60,000 and Over

Best landscape design/outdoor living project with a cost* of \$60,000 and over. Includes, but is not limited to, landscaping, driveways, pathways, patios, outdoor kitchens, decks, terraces, pools, spas, etc. Work is not exclusive to existing structures. Only exterior photos may be used.

27. Basement Under \$100,000

Best basement conversion with a cost* under \$100,000. Work must be done within the existing walls of a residential structure. Additions are excluded from this category. Only interior photos may be used.

28. Basement Over \$100,000

Best basement conversion with a cost* over \$100,000. Work must be done within the existing walls of a residential structure. Additions are excluded from this category. Only interior photos may be used.

**Cost is defined as contract price, all extras, change orders and the fair market value of materials and products that were purchased, sweat-equity and in-kind services provided, and/or any subcontract work. The cost of all homeowner provided products, services, or labor should be included in this cost. All mark-ups and profit should be included in the cost provided. For member-owned projects, costs should include normal mark-ups as if the project was contracted to an outside client.*



Awards Program Client/Contractor Agreement

All entrants and team members must be NARI members in-good-standing

This form may be used by NARI chapters and NARI Headquarters. Project finish date ranges and program deadlines vary by location, so be sure to check before submitting.

Contractor Company Name	Contact Name	Contact Email
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Company Address (no PO Boxes please):	City	St/Province	Postal Code
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Phone	Fax
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Project Owner's Name: _____ Project Total Cost (USD) \$: _____

Full Project Address: _____ Project Finish Date: _____
(We never share any project owner information) (NARI National range is 12/1/2015-11/30/2017; chapter dates vary)

NARI Chapter _____
 Affiliation if applicable _____ Project Category _____

Homeowner Verification and Agreement

Property owner authorizes and consents that any and all photographs and presentation materials, taken of its, his or her premises by the contractor, or their agents, its suppliers, and manufacturers may be used by any or all of them, and the National Association of the Remodeling Industry, its chapters and affiliates (collectively "NARI"), without limitation or restriction in any awards competition, promotion or advertising, and consents that said photographs may be reproduced by any means whatsoever, including electronic transmission, for publication, advertising, distribution and display at any time after the completion date. **The project total cost includes the contract price, all extras, change orders and the fair market value of materials and products that I purchased, and sweat-equity and in-kind services provided, and/or any subcontract work.** I have contracted with the contractor listed as the entrant on this project, and that contractor had complete oversight and supervisory responsibilities for the work completed (not applicable for specialty entries). My signature below constitutes my verification that the information regarding the project is truthful and accurate.

Project Owner's Signature _____ **Date** _____

Contractor Agreement

The undersigned attests that the Company listed above had complete oversight and supervisory responsibility for the work completed (not applicable for specialty entries). I agree that if my entry is selected as a winner, all promotion, advertising, business stationery and/or marketing literature used by me or my organization, or my assigns wherein the award is mentioned, will clearly state the title of the award, the level of award (local, regional or national winner), the category and the year in which the award was presented. I understand that the National Association of the Remodeling Industry, its chapters and affiliates (collectively "NARI") assumes no responsibility for loss or damage of any materials submitted. I consent to NARI using my name, photograph and other submission materials in connection with the NARI awards program. I hereby affirm that all facts and materials set forth herein are true to the best of my knowledge and belief, and that all required work relevant to this application and the materials furnished thereto were performed and furnished by the undersigned, except where otherwise specifically set forth. I certify that the photographs of the project are accurate and have not been altered in any way except for alterations in brightness, contrast, or sharpness. I understand that NARI reserves the right to review the project contract, and I will provide upon request. I also affirm that I have read and agree to all the rules, regulations, and guidelines of the NARI awards program, the Code of Ethics, and the NARI's Standards of Practice for the Remodeling Industry and agree to be bound to all decisions made by NARI. I understand that entry fees, once received by NARI, are not refundable, transferable, and cannot be carried over to other NARI programs, awards or otherwise.

Contractor's Signature _____ **Date** _____



Do not make changes or impose restrictions on this form.

**NARI Awards Program
Photographer's Release and Agreement**

This release must be completed by the photographer

Being the legal owner of the photographs taken of the premises located at:

_____ (project address)

for the National Association of the Remodeling Industry awards competition, I hereby consent to and authorize the National Association of the Remodeling Industry, its chapters, affiliates, agents and/or its assigns (collectively "NARI") to photograph, use, print, reprint, and publish any and all of my photographs and reproductions thereof on a royalty-free basis. These photographs may be reproduced in any print or electronic medium (now existing or hereafter developed). I further consent that the photography taken by me and submitted as part of this entry, with or without accompanying editorial matter, may be used for the purpose of promoting NARI and its programs and services, without limitation, in any publications, displays and exhibitions.

I hereby confirm that any enhancement of these photographs has been limited to alterations in brightness, contrast, or sharpness. No items have been added, modified or removed from the photographs through photo enhancement techniques.

I hereby release NARI and its agents from any and all liability arising out of or in connection with any use of the photographs.

My signature below constitutes my verification that the information regarding the project is truthful and accurate and that I understand that the entry may be disqualified for any breach of this verification.

ACCEPTED AND AGREED:

By: _____
(signature of owner of photographs) Date

Company Name: _____

Address: _____

COTY PROCESS, RULES & GUIDELINES

You will enter your projects digitally, no binders and no printed photos. Here's how it works... (for direct links go to www.trustnari.org)

- Only NARI members in good standing are eligible to participate.
- The project finish date must be between December 1, 2015 and November 30, 2017.
- CotY entry and photographer's release forms must be completed for each entry. These forms will not be seen by the judges and are the only area where the member's identity (or anyone involved with the project) can be revealed. Please don't include the company name or any individual's names in your presentation.
- All entries must have before and after photos. Do not include photos with people in them.
- Only entries that have never been submitted in prior NARI CotY contests are eligible.
- All projects entered in CotY categories must be an improvement or addition to an existing structure. Entries for new structures will not be accepted except where specifically noted in the category description.
- The same project may only be entered in one category. If you have a large, multi-area project, and would like to enter just a portion of it, it's fine to break it down. For example, if your project included the remodel of an entire house, you can enter an Entire House category OR enter a kitchen category, an interior category, and two bathroom categories, etc. Keep in mind you will have to break out costs for each project on each entry form. If you enter your project in this way, you will not be able to enter any of the same remodeled areas again.
- The Awards Committee and CotY Judges reserve the right to disqualify, adjust the category, or deduct points from any entry that does not follow these rules and guidelines, without prior notice.
- All entry fees are nonrefundable, non-transferable, and cannot be carried over to subsequent years.
- We have created a helpful packet full of [Tips & Tricks](#) to help you put together your entry and walk you through the online entry process.

[Forms & Details](#)

Download the entry categories [here](#).

Download the entry form [here](#) and photographer's release [here](#).

Fill out the form and save your work by printing the file to PDF. Include these forms in your Dropbox file folder which will be e-mailed to you upon registration.

Add Team Members?

NARI is aware that the efforts of several companies may be needed to complete a remodeling project, and would like to recognize all member companies that participated. When a CotY project is entered as a Team Entry, all NARI member companies involved (suppliers, services providers, etc.) can enter as one team and receive the recognition. The main contractor on the project (having supervision and control) is considered the lead entrant and should fill out the first page of the entry form. Remember, NARI recognizes member companies in the CotY competition, so individual members of the same company do not need to enter as a team. All members of a winning team receive the same award and recognition as the team leader/contractor. The Contractor/Lead fee is \$160 and a fee of \$125 applies to each team member per project.

Project Presentation

Your CotY presentation must be submitted in PDF format and can be up to 30 pages long. The file can be up to 15MB. We suggest using PowerPoint, Publisher, or Word to build your entry, and then save to a PDF file. Be sure to include a project statement and include the \$ amount of your project on the top right corner of your statement, drawings, images, and any descriptive text or captions that will help the judges understand the details of the transformation. Before photos are required, and are best used immediately preceding After photos. Present photos from the same angle if possible. Please don't include the company name or any individual's names in your presentation. This presentation is the only file the judges will see.

Project Images

We need all the images you included in your project presentation, and they should be dropped in the same dropbox folder which will be e-mailed to you upon registration.

These images will be used for our awards presentation and promotion purposes; the judges will not view these. These can be in .jpg, .jpeg, .gif or .tiff format. Each image must be a high quality resolution of at least 300 dpi, a minimum of size of 4 x 6 (1200 x 1800 pixels), and no larger than 12 MB each. Since your project cannot be judged in person, good quality photos are key elements in your presentation. Whether or not you use a professional photographer, please keep the following in mind:

- Take before photographs before the start of every project. If you make this a standard practice, you will be ready when the job you anticipated to be an average remodel turns out to be a National CotY contender. Take these shots from many angles. Take photos for work-in progress if it will help show the complexity of the process or the obstacles encountered.
- Take the After shots from the same angles as the before photos whenever possible. This helps give the judges a good perspective of the transformation and it's helpful if the judges can see these photos consecutively. Include both vertical and horizontal photos. **If your project is published, it stands a better chance of being featured on a magazine cover if the editors have vertical shots from which to choose.**
- Only include photos that will enhance the project entry. Although you have 30 pages to display the project, you don't need to use them all. Any photo enhancement is limited to brightness, contrast, or sharpness. No items may be added or removed through photo enhancement techniques. Do not add or subtract items, or change the image in a way that may increase or decrease the value of the project.

[Register & Pay for Your Entries](#)

Click on Payment to pay for your entries. The site is secure. If you'd like to pay via check please mail to NARI of Central Ohio, 285 N. State Street, Suite 102, Westerville, OH 43081 for receipt by the entry deadline as described at the top of this page. Please include the Company name and CotY Entry category/ies with your check.

Entry Fee: \$160

Team Entrant Fee: \$125

Be sure you also submit your entries! A Dropbox link will be e-mailed to you once your payment has been received.

Submit Your Entries through the dropbox link – a 30 page or less high quality pdf of your entry and your photos can be dropped into your dropbox file. We will notify you that we have received the entry. **Entry deadline is Monday, October 2, 2017 – 5 pm.**

Local & National CotY Entry Deadlines:

NARI of Central Ohio entry deadline is October 2, 2017— 5:00pm.

- NARI National Early-bird entry deadline is November 6, 2017
- NARI National Regular entry deadline is November 27, 2017
- NARI National Late Entry is December 5, 2017
- GO TO NARI.ORG FOR REGIONAL/NATIONAL ENTRY.